Reprint Order Worksheet for Portraits

File Number	Wallets (Multiples of 8)	3.5x5	4x6	5x7	8x10	11x14	16 x 20	20 x 24	24 x 30	24 x 36
File # ❑ Retouch										
File # ❑ Retouch										
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File # ❑ Retouch										
File # ❑ Retouch										
File # ❑ Retouch										
Totals										

Client Information

Name: _____

Address: _____

_____

_____

Phone: _____

_____

Email: _____

	Qty		Price		Total
Wallets		x	$8.00	=	
3.5 x 5		x	$5.25	=	
4 x 6		x	$6.00	=	
5 x 7		x	$12.50 $20.00*	=	
8 x 10		x	$19.00 $30.00*	=	
11 x 14		x	$30.00 $45.00*	=	
16 x 20		x	$54.00 $71.25*	=	
20 x 24		x	$71.00 $103.50*	=	
24 x 30		x	$116.00 $156.75*	=	
24 x 36		x	$133.00 $176.25*	=	

*Mounted and Laquer Sprayed

_____ **Proofs @ $3.00 each =**

Sub-Total =

7% IN Sales Tax =

Shipping(If not hand delivered) is $6.00 =

_____ **Retouching @ $6.65 each file # =**

GRAND TOTAL =

Portraits by George
7192 N. Clear Creek Rd.
Huntington, Indiana 46750
Phone: (260) 344-3252
Cell: (260) 224-0904
Email: george@portraitsbygeorge.com

Retouching is not required on every file selected .